

**Wilson Pacific University**  
**Board of Trustees Meeting**  
**April 29, 2015**

1. **Welcome and Prayer** – Chair Barry Sutton called the meeting to order at 12:05pm. He welcomed everyone and began with prayer.
2. **Roll Call** – DeVon Mills called the roll. Trustees present either in-person or via webinar included Chad Adair, Ryan Babineau, Theresa Blash, James Corbitt, Judy King, Ellen Mayo, Vonde McClure, DeVon Mills, Barry Sutton, Nathaniel Urshan, Nathaniel Wilson, and Curtis Young. Staff included Paul Baumeister and Jennifer Butts. Marty Heede, Jennifer Rosinko, Rick Treece, and Myles Young were absent.
3. **Approval of Minutes** – Barry Sutton made a motion to waive the reading and approve the minutes from the Board meeting on January 29, 2015. Nathaniel Urshan seconded it. The motion passed unanimously.
4. **Reports**
  - a. **Chairman’s Report**
    - i. Continuing Pentecost Campaign – Barry Sutton discussed the upcoming “Continuing Pentecost” capital campaign for WPU, which will help to diversify revenue sources for the school. A nation-wide offering will be taken on Father’s Day on June 21, 2015. At a meeting of the WPF in San Diego in January, initial pledges were received for approx. \$30,000 to launch the campaign.
  - b. **President’s Report**
    - i. Alumni Association – Nathaniel Wilson announced that the new president of the Alumni Association, Steven Jones, is working to generate involvement. He has written a letter to AST’s alumni that will be emailed soon, and there will be a regular section for the alumni in the school’s newsletter.
    - ii. Annual Planning Conference – Nathaniel Wilson informed the trustees that the Annual Planning Conference will be held at the AST office in Elk Grove on Sept. 24-25, 2015. This will be only two weeks prior to the site visit by WSCUC. Trustees are encouraged to participate in both events, but their presence is especially encouraged for the planning conference and then they can participate in the site visit via webinar or Skype.
    - iii. Accreditation Status – Nathaniel Wilson provided an update regarding the pursuit of accreditation. An institutional report is due by July 29 and a site

visit will occur October 7-9. The recommendations of the visiting team will be reviewed by the Commission and a determination of WPU's status will be made at the Commission's meeting in February. Dr. Wilson affirmed that the pursuit of accreditation is a challenging process that requires a thorough study of every aspect of the school, but it is an excellent tool for improvement.

- iv. Relationship with HIU – In a recent meeting of WPU's Cabinet with Dr. Derry and several of his administrators, Dr. Derry informed them that HIU will not be able to support WPU/AST in its pursuit of accreditation if it does not attain the status of Candidacy or Initial Accreditation after the site visit in October. HIU is expending resources to incorporate other schools, and it cannot continue to support AST if accreditation will take several more years. If WPU attains Candidacy or Initial accreditation, then AST can continue with HIU until it becomes independent. If WPU does not attain at least Candidacy, then AST will have two options: stay with HIU as a permanent part of the school and discontinue all efforts to pursue accreditation or separate from HIU.

**c. Staff Reports**

- i. Insurance – At the previous Board meeting in January, one of the trustees raised a question about whether liability insurance is needed at this point in order to protect the members of the Board. Paul Baumeister reported that WPU's legal counsel advised that insurance is not needed at this point since WPU is still operating as AST under the oversight of HIU. Insurance will need to be secured when WPU becomes an independent entity.

**5. New Business**

**a. Upcoming Activities** -- Jennifer Butts reviewed upcoming activities for the Board.

- i. New Trustee Orientation (May 2015)
- ii. WSCUC Institutional Report Webinars (May 2015)
- iii. Next Board Meeting (July 2015)
- iv. Board of Trustees Self-evaluation (Aug. 2015)
- v. Evaluation of CEO/President (Aug. 2015)
- vi. Mock Site Visit (Aug. 2015)
- vii. Annual Planning Conference (Sept. 24-25)
- viii. WSCUC Site Visit (Oct. 7-9)

- b. **WPU Philosophy** – Nathaniel Wilson drafted a philosophy statement for WPU to further clarify the school's underlying beliefs that provide the foundation for the mission statement and the core values. The Board reviewed and discussed the philosophy. Barry Sutton made a motion to approve the philosophy. Nathaniel

Urshan seconded the motion. It passed unanimously. The philosophy of the school will be published in a number of places, including the website, catalog, and handbooks of the Board of Trustees, faculty, employees, and students.

- c. **Faculty Governance** – As a continuation of the discussion at the Board meeting in January, Barry Sutton explained the importance of faculty having a role in the governance of the school. He explained the areas over which faculty should have decision making authority. The first step is to develop a charter for the Academic Assembly so it can become functional and become active primarily in the areas of outcomes assessment, program review, program development, professional development, and academic policies. Barry Sutton made a motion to approve the development of an Academic Assembly. DeVon Mills seconded the motion, and it passed unanimously.
  - d. **WSCUC Institutional Report** – Jennifer Butts reviewed the schedule for the development of the report. A timeline has been created to ensure that stakeholders have an opportunity for input and feedback. The Board was provided with drafts of the four narratives in order to conduct a preliminary review before the next draft is disseminated to additional stakeholders. Preliminary feedback from the trustees is needed by May 8, and then the next draft will be sent to multiple stakeholders (the Board of Trustees, Foundation Board of Directors, faculty, and representatives from the student body, alumni, and constituents) for a two-week period in May to make comments and provide feedback.
6. **Adjourn** – DeVon Mills made a motion to adjourn the meeting. The motion was seconded by Vonde McClure. The meeting adjourned at 12:50pm.