

Wilson University
Board of Trustees
Governance Committee

Meeting Agenda
November 14, 2016

1. Welcome and Prayer

2. Committee Discussion and Action Items

- a. Role orientation
 - i. Committee functions and responsibilities
 - ii. Desired reports from staff
 - iii. Calendar items
- b. Board membership
 - i. Bylaws – review Handbook
 - ii. Current composition and diversity
 - iii. Attendance report
 - iv. Process for filling vacancies
 - v. Next Steps
 - 1. Nov/Dec – Determine who will be serving another term next year & number of vacancies
 - 2. January – Give report at January BOT meeting and solicit nominations
 - 3. March – Governance Committee will review nominees at March meeting; nominees who meet the qualifications will be contacted regarding commitment and willingness to serve
 - 4. April – Gov. Comm. will submit names to the BOT Executive Committee for confirmation
 - 5. April – Full BOT will vote on nominees at quarterly meeting
 - 6. May – New trustees will be sent letter of welcome, handbook, access to agendas and minutes, and a calendar of upcoming meetings and events; new trustees will be assigned to a board committee and will be assigned a mentor
 - 7. June – New trustees will receive an orientation
 - 8. July – New trustees participate in first quarterly BOT meeting
- c. Evaluations – review strengths and determine areas needing improvement
 - i. Board self-evaluation
 - ii. President’s performance appraisal